



CITY OF RICHMOND, VIRGINIA

PARTIAL TAX EXEMPTION RELEASE FORM

FOR OFFICE USE: NBHD: _____ PARCEL ID: _____

I, _____, hereby state that on this _____ day of _____, 20_____, that the rehabilitation or construction of the said property addressed as _____, and having the application number _____ was complete on this date.

The property is ready for final inspection by a City of Richmond appraiser. I am also aware that any additional construction or rehabilitation made to the said property after the final inspection will not be included in the program.

(Signature/owner/agent)

(Date)

(_____) _____
(Day Telephone #)

(_____) _____
(Evening Telephone #)

Email: _____

*Please provide the above requested contact information. A representative from the Office of the Assessor of Real Estate will contact you to complete the mandatory final inspection. This form must be returned to the assessor's office **no later than the expiration date of the application.** If requesting early credit, this form must be filed no later than December 31 in the year prior to the requested credit.*

PLEASE MAIL OR FAX TO:
OFFICE OF THE ASSESSOR OF REAL ESTATE
CITY OF RICHMOND
900 EAST BROAD STREET, ROOM 802
RICHMOND, VIRGINIA 23219

Website: www.richmondgov.com/departments/assessor
Office Phone: (804) 646-5227
Office Fax: (804) 646-5686