

Application Date	Permit No. W
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City of Richmond, Virginia APPLICATION FOR LAND DISTURBING PERMIT



THIS IS AN APPLICATION ONLY. IT IS NOT AUTHORIZATION TO START ANY WORK. NO WORK SHALL START UNTIL A PERMIT IS POSTED ON THE JOB SITE AND APPROVED PLANS ARE ON THE JOB SITE.

Instructions: Please type or print legibly in ink. Incomplete or illegible forms will not be processed. The Fee for plan review and inspection for this permit is **\$300.00** for the first acre or fraction thereof, plus **\$100.00** for each additional acre or fraction thereof not to exceed **\$1,000.00**. Four copies of the proposed plan prepared in accordance with the VESCH and one copy of all design calculations (runoff, storm drainage system, E&S, ChesBay, etc.) must be submitted with the Fee payment to the Division of Permits & Engineering Services, Room 110, City Hall, 900 East Broad Street, Richmond, Virginia, 23219.

Project Address (Street & Number)			Disturbed Area in Acres			
Contractor Name		License Type	Class <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		State License No.	
Contractor Street Address			Contractor Telephone No.			
City/State/Zip Code			Contractor Fax No.			
Property Owner Name			Owner Daytime Telephone No.			
Property Owner Street Address			Owner Fax No.			
City/State/Zip Code						
Project Name and Description						
Applicant/Contact Name					Applicant/Contact Telephone No.	
Address					Applicant/Contact Fax No.	
City/State/Zip Code						
E-mail						
Plan prepared by					Plan Preparer Telephone No.	
E-mail					Plan Preparer Fax No.	
Permit Fee \$		Fee Received \$		Receipt No. <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card		
Existing Use Group		Proposed Use Group		Cost of Work \$		
New Accessory Bldg <input type="checkbox"/> ACC	Addition <input type="checkbox"/> ADD	Residential Garage <input type="checkbox"/> AD1	Residential Deck <input type="checkbox"/> AD2	Open Porch <input type="checkbox"/> AD3	Enclosed Porch <input type="checkbox"/> AD4	Alter/Remodel Light <input type="checkbox"/> AL1
Alter/Remodel Heavy <input type="checkbox"/> AL2	Demolition <input type="checkbox"/> DEM	Tenant Fitup <input type="checkbox"/> FUP	Foundation Only <input type="checkbox"/> FOU	New Building <input type="checkbox"/> NB	Moving/Relocation <input type="checkbox"/> REL	Repair/Replacement <input type="checkbox"/> REP

I, (signature of Landowner) _____, hereby certify that I fully understand the provisions of the City of Richmond Erosion and Sediment Control Ordinance and Program, and that I accept responsibility for carrying out the Erosion and Sediment Control Plan for the above-referenced project as approved by the City of Richmond.

(Continued on side 2)

I further grant the right-of-entry onto this property, as described above, to the designated personnel of the City of Richmond for the purposes of inspecting and monitoring for compliance with the aforesaid Ordinance.

Section **50-195** of the Richmond City Code requires that a bond or Surety be posted with the Department of Public Works in the amount determined by the Department of Community Development. Such Bond shall be conditioned to conform any work to approved standards, specifications and criteria as set out in the approved Erosion and Sediment Control Plan.

Final inspection of the project shall be made by the Permit Issuing Authority. The release of Bonds and Sureties is contingent upon the findings of such inspection. Release shall occur within 60 days after disturbed areas are deemed permanently stabilized by the Inspector.



The following general statements shall apply to all Permits:

1. All projects shall conform to Chapter **50**, Article **III** of the Code of the City of Richmond unless the Permit Issuing Authority has granted a variance in writing.
2. This permit and the approved plans must be kept on the work site and shown when requested. Substantial changes, as determined by the Permit Issuing Authority, shall not be made to plans except upon submission of supporting documentation by the applicant and approval by the Permit Issuing Authority.
3. The City must be notified two working days in advance when work commences, when work is expected to be suspended for more than 30 calendar days, when work is restarted, and when the project is completed. Call 646-6440 to notify this office (refer to the above permit number and the project address).
4. Other work (grading, excavating, construction) on the project shall not commence until the sediment controls are in place as specified in the plan.
5. Applicant agrees to be responsible for any and all damages to other installations already in place as a result of work covered by this permit.
6. Applicant agrees to maintain the work in the manner approved upon its completion.
7. A Permit may be denied any applicant, and all permits issued by the City may be revoked, whenever in the opinion of the Director of Community Development or designated agent, the safety, use or maintenance of the property so requires.

