



City of Richmond
Urban Forestry Division – "Committed to Richmond's Trees"
FY 2012 Adopt - A - Tree Program
 Application/Citizen Tree Maintenance Agreement

Please fill out this application and return to the following: Adopt-A-Tree, Urban Forestry Division, 800 Forest Lawn Road, Richmond, VA 23227. Fax number: 804-646-3087. Phone: 804-646-0681

Application Due between July 1 - September 1, 2011 for the November 2011-April 2012 Planting Season (Check must be attached and payable to: EnRichmond Foundation)

*Please Print legibly
 All Information is required*

Applicant's Name: _____ **Phone #** _____ **Email:** _____

Address (including zip code) _____ **Most communication will be conducted via email** _____ **Planting Address (if different)** _____

Street Name (if on corner): _____		Street Name (if on corner): _____	<p align="center">MAP KEY</p> <p>Where relevant, please indicate on the map the approximate location of the following items:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Existing Tree <input type="checkbox"/> Tree Stump <input type="checkbox"/> Desired location of tree(s) to be planted <input type="checkbox"/> Utility Pole
Street Name _____			

Tree Maintenance Agreement

Conditions - To adopt a tree, you must agree to care for the tree as follows.

1. To insure your new tree's survival, your portable drip irrigation device must be filled with water at least once a week for the first two years during the growing season.
2. Mulch should not be piled up against the tree trunk. Keep grass and weeds out of mulch.
3. Do not cultivate or otherwise disturb soil under the tree (do not plant under trees.)
4. Keep lawn mowers and string trimmers away from tree to avoid wounding trunk.
5. Fertilize only with slow release formulas, if at all.
6. Do not use herbicides that may leach into the soil around the tree
7. Inspect the tree often to detect problems early. Report problems to Urban Forestry.

My signature indicates my agreement to the conditions listed immediately above.

Signature: _____ Date: _____