

Annex A: Required Checklist to Submit to City of Richmond

Project Address: _____

Make sure to check “✓” each box for all applicable items below that relate(s) to the above project. This checklist is required for all projects that require a plan review. Submit either on the plans or as a separate PDF document.

Section A: General Requirements for Projects

| | | | | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 01 ____ | 02 ____ | 03 ____ | 04 ____ | 05 ____ | 06 ____ | 07 ____ | 08 ____ | 09 ____ | 10 ____ |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|

Section B: Code Requirements

| | | | | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 01 ____ | 02 ____ | 03 ____ | 04 ____ | 05 ____ | 06 ____ | 07 ____ | 08 ____ | 09 ____ | 10 ____ |
| 11 ____ | 12 ____ | 13 ____ | 14 ____ | 15 ____ | 16 ____ | 17 ____ | 18 ____ | 19 ____ | 20 ____ |
| 21 ____ | 22 ____ | 23 ____ | 24 ____ | 25 ____ | 26 ____ | 27 ____ | 28 ____ | | |

Section C: Virginia Construction Code Requirements

| | | | | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 01 ____ | 02 ____ | 03 ____ | 04 ____ | 05 ____ | 06 ____ | 07 ____ | 08 ____ | 09 ____ | 10 ____ |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|